

R.O. SCHMITT

Congratulations on your R.O. Schmitt Fine Arts purchase!

We ask that you follow the steps below to take possession of your purchases.

1.) Pay your invoice:

Successful bidders are sent an invoice via e-mail. If you have not provided us with an e-mail an invoice will be sent by US Mail. Please note this may cause a brief delay in receiving your invoice. **Acceptable forms of payment include cash, bank wire, all major credit cards, Paypal payments to absentee@roschmitt.com or check or money order made out to:**

**RO Schmitt Fine Arts
PO Box 162
Windham NH, 03087**

2.) Arrange for shipping:

Most watches, coins and jewelry can be shipped in-house. A shipping fee will be included on your invoice if your item can be shipped in-house. In-house shipping is done via Fed Ex Second Day Air unless otherwise requested or specified.

For clocks and all other items the list of shipping agents below has been provided for your convenience. You may work with any independent shipper you choose. RO Schmitt assumes no responsibility for error or omission by any third-party agent.

For average size or smaller clocks and items: Packing, Shipping, Crating...

The UPS Store: Managed by Micheal Withrow
35 Manchester Rd. #11-A Derry, NH. 03038.
(603) 434-9899
Store4646@theupsstore.com

Pakmail: Managed by Joann Godin
55 Crystal Ave, Unit 7 Derry NH. 03038
(603) 434-1801
Us222@pakmail.org

Parcel Room: Managed by Jeff Ballantyne
1465 Woodbury Ave, Portsmouth, NH 03801
(603) 431-4205
info@Parcelroom.com

For larger clocks and items: Blanket Wrapped Hand Delivery...

Scott Salzarulo
200 W. Housatonic # 20, Pittsfield, MA.
(413) 212-1252
vintagetruking@aol.com

Wendy Buckus
64 Hutchins Rd, Concord, NH 03301
(603) 491-5199
nwtransport@aol.com

Scott Cousins
22 Nichols St. Merrimac, MA 01860
(978) 419-9353
scottcousins22@aol.com

Sure Express Worldwide
110 Industrial Way Portland ME, 04103
(800) 335-9996
sureexpress@maine.rr.com

3.) **Fill out and submit authorized release form available on www.roschmitt.com** . This form can be faxed, mailed or e-mailed to RO Schmitt using the contact information provided on the release form.